

P: 8443 43 43 F: 8354 4334 89 Sir Donald Bradman Drive Hilton 5033 sprout@sprout.edu.au

## SPROUT DIETARY REQUIREMENT POLICY

At Sprout, we take the management of dietary requirements seriously. We aim to ensure all events and food experiences involving Sprout are inclusive, positive, memorable and leave individuals with dietary requirements feeling confident, happy and satisfied.

- To achieve Sprout's goal to ensure your dietary requirements are satisfied, we have a number of processes and standards in place, including:
  - o All staff must complete the Dietary Requirement Awareness and Safety training.
  - o The Sprout Dietary Management plan must be adhered to at all times.
  - o Before every event, Sprout will contact event organisers regarding guest dietary requirements. Event organisers are required to respond in writing, using a provided template, to minimise any miscommunications.
  - o All individuals participating in Sprout cooking classes or events must disclose their dietary requirements to Sprout in writing seven (7) days prior to your Sprout event.
  - o Individuals or parents/guardians of children with food allergies acknowledge and agree that they must:
    - Disclose to Sprout staff if they, or their children, have been prescribed an EpiPen.
    - Bring an in-date Epipen to the Sprout event. If an individual does not bring their EpiPen to a Sprout event, they should not to consume any food, and if they choose to, they do so at their own risk. Sprout accepts no liability;
    - Ensure the Epipen is kept with individual who has an allergy at all times;
    - Disclose to Sprout staff the location of the Epipen; and
    - Ensure the Epipen is always immediately accessible at all times by Sprout's agents and employees.
- When managing dietary requirements the Sprout Dietary Requirement Management Plan must be implemented.

sprout.edu.au updated: 10.4.19